



‘Show me your way, Lord teach me your paths’ - Psalm 25:4

Minutes of the Full Governing Body meeting held on Tuesday 7 July 2026 at 16:00.

Present at Meeting:

NAME	Abrv.	DESIGNATION	Present	NAME	Abrv.	DESIGNATION	Present
Mr Paul Smith	PS	Executive Headteacher	AP	Mrs Katie Goode	KG	Associate	✓
Mr Samuel Turner	ST	LA Appointed (Chair)	✓	Mr Tim Dean	TD	Associate	✓
Mr Marco Boscolo	MB	Parent Elected	✓	Mrs Lauren Lansdown	LL	Staff Governor	✓
Mr Chris O’Grady	CG	Parent Elected	✓	Mrs Sue Hewson	SH	Foundation	✓
Mrs Rachel Mylrea	RM	Parent Elected	✓	Mr Mick Lugg	ML	Foundation	✓
Mrs Sam Bailey - Gard	SBG	Parent Elected	AP	Rev Anjali Karaganatnam	AK	Foundation	✓
Mrs Sue Wright	SW	Co-opted	✓	Vacancy	---	Parent Elected	---
Mr Ian Christie	IC	Co-opted	✓	Thelma Maslen	TH	Clerk to Governors	✓
Mrs Fay Crompton	FC	Co-opted	✓				

PoA – Point of Action

Pol – Point of Interest

PoN – Point of Note

Q - Question

Item	Details	PoA Pol PoN Q	Action
1) Welcome Sam Turner welcomed the governors to the meeting.			
2) Opening Prayer AK led the Governors in prayer.			
3) Apologies PS has given his apologies for this FGB. Meeting will be led by Tim Dean. Apologies were received from governors, listed in above table.			
4) Declaration of interests. Requested that the governors declare any interests.			No interests declared
5) Minutes of Previous Meeting 5th May 2026 It was proposed that the minutes were approved as a true record of the meeting. Actions from previous meeting: Proposed by ST, seconded by FC. • All other actions completed.			Decision: The minutes of the previous meeting were approved actions are included at the end of the minutes.
6) Head’s Report, which includes Assessment & Leadership, Distributed prior to the meeting. TD advised the majority of the curriculum aspects of the Heads report has been discussed at the latest S&C meeting. Things to note: Safeguarding - Safeguarding procedures are in place and are still the same effective nature they were at Ofsted. - The SCR is up to date and has been checked by Head and Sue Hewson. - The staff remain vigilant to any behaviours and concerns that may indicate there may be a safeguarding issue for pupils. These are recorded onto CPOMS and actions taken either through contact to ART (SG Social Care team) or parents contacts.			

There have been 105 recorded incidents relating to safeguarding and 47 child protection records this year so far mainly due to the meetings linked to our children who have social workers and any other safeguarding concerns that we have deemed necessary, some linked to MASH referrals or building a bigger picture of information about children.

Q: Are incidents increasing year on year?

A: It varies depending on cohort need.

Achievement

There are no further updates regarding the overall school attainment and progress due to the end of year outcomes not yet completed. These are the groups which are being monitored.

These are the areas for focus:

Year group/subject	Reading	Writing	Mathematics
Year 1			
Year 2			
Year 3	FSM/SEND	FSM/SEND	FSM/SEND
Year 4	FSM	FSM	FSM/EAL
Year 5	BME	BME	BME
Year 6	Girls/SEN		

EYFS

The EYFS children have made great progress from their starting points and have reached the GLD (Good Level of Development) of 78% achieving the ELG (Early Learning Goals).

TD noted there are four children with EHCP's who have not achieved most of the ELG's but have made great progress from their own starting points. These children account for 9% meaning without them the outcomes are much improved ie Reading 90%, writing 91%, mathematics, 92%, etc. (this is because some of these four children have achieved good results in these areas). Well done to the staff for working, teaching and supporting these children with dedication.

Q: What affect could be had with the reduction of Teaching Assistants?

A: Ongoing teacher assessments and monitoring will continue to review adjustments.

Phonics

The children in Year 1 were brilliant in their phonics screen assessments. Almondsbury has reached the hallowed 100% of all children achieving the threshold pass mark (the lowest by more than 2 marks). Very well done to all the staff in year 1 (and previously in Reception) who have taught them superbly, but more importantly to the children for reading so splendidly and working hard.

Year 4 Multiplication Check

This is another huge success this year with the best score ever in this assessment. The school average is 23.67 (last year's national average was 21), which is outstanding. We have 63% gaining the full 25/25 and 93% gaining more than 20/25 marks. Well done and great work to the children and staff in year 3 and 4.

Wider curriculum

Teachers will be using the Venn Diagram assessments linked to the themed learning in the different foundation subjects. We are also using Floor- books to collect information in RWE and PSHE. However, the school is moving back to RWE books in upper key stage 2 after the SIAMs review with the dioceses.

Targets for 2025/26 (these are based on teacher assessments as these pupils have not participated in national assessments previously)

School targets for Year 2 pupils 2025/26

KS1	All pupils Cohort 44	Disadvantaged Pupils 1 pupils	SEN Support 5 pupils	EHCP 1 pupil
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PoI

	EXS+	GDS	EXS+	GDS	EXS+	GDS	EXS+	GDS
Reading	92%	43%	100%	0%	60%	20%	0%	0
Writing	91%	25%	100%	0%	60%	33%	0%	0
Maths	96%	33%	100%	0%	80%	0%	100%	0

School Targets for Year 6 pupils 2025/26

KS2	All pupils Cohort 44		Disadvantaged Pupils 4 Pupils		SEN Support 6 Pupils		EHCP 0 Pupils	
	EXS+	GDS	EXS+	GDS	EXS+	GDS	EXS+	GDS
Reading	86%	32%	75%	0%	66%	17%	0%	0%
Writing	78%	11%	25%	0%	50%	0%	0%	0%
Maths	84%	28%	75%	0%	66%	0%	0%	0%
EGPS	78%	11%	25%	0%	50%	0%	0%	0%

Teacher assessment for Year 6 pupils 2025/26

KS2	All pupils Cohort 42		Disadvantaged Pupils 3 Pupils		SEN Support 9 Pupils		EHCP 2 Pupils	
	EXS+	GDS	EXS+	GDS	EXS+	GDS	EXS+	GDS
Reading	88%	40%	66%	0%	55%	0%	100%	0%
Writing	81%	12%	0%	0%	33%	0%	50%	0%
Maths	81%	24%	66%	0%	44%	0%	50%	0%
EGPS	81%	24%	33%	0%	44%	0%	50%	0%

The teacher assessment has improved against the targets apart from mathematics, which is one child down from the target. The greater depth assessments have also improved. The school has fewer disadvantaged pupils and more SEND pupils hence the changes in percentages. The combined percentage of reading, writing and mathematics is 77% with greater depth at 7%. The science outcomes attainment stands at 93%.

Inclusion /SEN

Overview of EHCPs and Funding

Education, Health and Care Plans (EHCPs) remain unchanged from the last report with the total amount of 19 EHCPs. The pupil in year 4 who was waiting for tribunal decision has been awarded an EHCP and we are just waiting for the year 5 pupil to complete the plan and finalising to be awarded theirs. There have been 3 parental requests of which none have been taken forward for a needs assessment. One is currently going to tribunal to be overturned and an assessment started.

The SEND Register of need at Almondsbury, detailed in Heads Report.

There is a clear and ongoing increase in recognised SEND needs throughout the school.

As reported previously all EHCPs are entitled to a £6000 notional fund which must be provided from the school budget. In addition, school is obliged to fund up to £6000 for any pupil on the SEND register of need. We therefore already must allocate £114,000 from the school budget to fund the EHCP entitlement and a potential further £6000 for the further 46 pupils on the register of need.

EHCPs are funded through a banding structure as follows:

Band funding	2025/6	2026/7
Band 2	£2,220	£2,294
Band 3	£5,350	£5,511
Band 4	£8,880	£9,146
Band 5	£10,758	£11,081
Band 6	£12,152	£12,517

Sam McDowall has worked incredibly hard this term to complete 15 annual reviews and support for EHAP's and other parental support. This has been completed due to her

dedication, additional hours as agreed to by the FSP and her own time, which is much appreciated.

We have started the work of transition for our children with need in readiness for next year. This includes social stories, extra visits to new classes, time with new teachers and other individualised preparation. Sam McDowall, Katie Goode, Yas Ramli and Marie Barrett have met with their secondary school counterparts to ensure all information for the year 6's has been shared before moving on.

We also held a transition after school workshop over 6 weeks with Jigsaw Thornbury for those children in year 6's who may need additional support in this aspect to reduce anxiety about the move to secondary.

A significant operational priority will be the strategic deployment of Teaching Assistants and the planning of class structures. This is becoming increasingly complex due to the distribution of need across cohorts and placing the pupils in the most appropriate classes to meet their needs. We now only have teaching assistants who support our EHCP and most vulnerable children due to our funding. Some of the children work in groups and in class but some will be working away from the classroom as required.

Q: Is the increase in recent tests due to the additional staffing of TAs in the classroom?

A: Yes, having additional staff has enabled children to have support in various ways which may have an impact next year. Teachers will continue to check children's books and observations and monitoring will continue as normal.

MB arrived 16.20pm

Pupil Premium

The PP strategic plan has continued to be implemented throughout the school. There is a range of different strategies being used to support the children. These include, support in class and targeted interventions for example, guided comprehension groups, additional reading, times table interventions.

When monitoring Pupil Premium, it was evident that a range of strategies were being used to support our pupil premium children to ensure their progress continues to be strong and that the gaps between them and their peers reduce. There has been no new assessment data recorded since our last meeting.

PP Attendance by Year group

R – 91.8% (81.4% Inc. child on reduced timetable)

Y1 – 88.5% (down 1.5% term time holiday)

Y2 – 95.1%

Y3 – 94.2%

Y4 – 89% (67.4% inc. child on reduced timetable)

Y5 – 95% (88.5% inc. child on reduced timetable)

Y6 – 90.6% (84.5% Inc. one child who is late or absent for the morning session 66% of the time)

The funding will continue to be used to pay for in class support for these pupils with some targeted interventions in place to ensure gaps in learning are addressed.

Curriculum & Teaching

Teaching

Monitoring has taken place through drop ins by members of SLT to check in on learning and teaching. Standards remain the same as they always have and the level of engagement in lessons is high. There is a large consistency across the school with the pedagogy clearly evident in all lessons.

The quality of teaching and learning across the school is such that despite the high level of need in each class the children are making great progress. This is due to the carefully crafted adaptations being made to support the children to access the learning.

Overall Curriculum

There is a clear focus on foundational knowledge – phonics, reading, writing, spelling, handwriting and number work across the school. The start of this is in Reception where pencil grips, letter formation and number formation are a key aspect of teaching. This then develops across the school. Books have the expected letter formation included in

every lesson in English in KS1. Presentation contracts and expectations are seen in KS2. There are interventions taking place for reading fluency, phonics, spelling, handwriting and mathematics.

Learning

The pupils are consistently demonstrating their knowledge and understanding across the curriculum. Curriculum teams have visited lessons, looked at books and spoken to pupils. They have recalled their learning and can show they are understanding more. Pupils are enjoying their lessons and engaging so well in their work with focus and desire to do well.

Planning and work scrutiny

As usual planning is the high standard that we would expect from the staff. We will be completing our moderation processes across the key phases in the staff meetings this term. The writing moderation that was undertaken by the SLT, whole staff and Bridge FoS showed the high standards that our children are achieving compared to others. The quality of work is improving year on year.

Use of Sports Premium funding

The Sports Premium strategy will be reviewed and is available to view on the website. This is being successful to support the development of sports. Governors advised that the Sports Premium funding will cease from this year (last payment will be made in December 2026, 30% of usual funding ie £6,000). This will impact on our budget losing £12,000. Caroline Bowen will complete the final review of the funding spend and impact once the portal has been opened.

Attendance

Attendance target for the year is 96.0%. The school's attendance is 95.5% which is monitored on a fortnightly basis by the Headteacher. Attendance remain above national averages for all groups apart from disadvantaged and SEND pupils. The majority of absence issues with persistent absence (which remains at half of the national average) are linked to long periods of term time holidays, effects of disadvantaged absence due to lack of resilience and engagement from parents and pupils, SEND pupils on agreed part-time timetables (6 pupils including 4 in Reception). One of these pupils is currently not attending school and having online tutoring. We have two parents and pupils on Attendance contracts with the EWO, three others on attendance meetings. One of those on attendance contract is moving to notice to improve and a fine. All of these on formal attendance plans are in year 6.

In real terms there are only 5 pupils who have attendance concerns. Our persistent absence also contains those pupils we have on enhanced transition or reduced timetables, which are 6 in total. The rest are due to term time absence due to holidays. We currently have 32 children who still have 100% attendance since September.

Almondsbury has had enquiries regarding places for this term and September in other year groups. Almondsbury have 45 new children who have all accepted places for September.

Behaviour

Behaviour is constantly being monitored and behavioural incidents recorded on CPOMS, and addressing the needs of the children who have multiple incidents recorded. There have been a number of incidents relating to physical and verbal.

OPAL (Outdoor Play and Learning)

The children are still thoroughly enjoying their lunchtime play. The introduction of the Calm Club, a mediation and relaxation time and space and the Crochet Club have been great for those children who need some quiet time. The Calm Club is being led by Mrs Flanagan and Crochet Club by Mrs Lansdown but initiated by two children in year 4.

There will be the final play and stay session for the children and parents of years 4, 5 and 6 on Thursday 16 July in the afternoon. The children observed the International Day of Play on 11 June with 31 minutes of additional play time, which obviously was well received.

Almondsbury have subscribed to maintain the work through the OPAL college to maintain the accreditation that led to the schools Platinum award.

PoN

Suspensions and Exclusions

There were three pupils (1 day per child) with suspensions/exclusion during Term 5. These were for aggressive behaviour towards each other and one for racism Sam Turner, CoG was informed of these incidents.

Q: Was the parent informed of the racism incident?

A: Yes, parents were informed and incident was logged on CPOMs.

Early Years

The Reception children continue to make good progress across the curriculum. The outcomes are really positive considering the high level of additional needs within the cohort. The staff have worked hard to develop the personal, social, emotion and independence of the children. This has been a key priority over the year. Please see above to see the outcomes in Achievement section.

The work to make the transition into year 1 as smooth as possible has started especially for those with need. After the annual reviews of the children two parents have requested that their children remain in Reception. This has been sent to the LA and admissions for review.

The work looking ahead to next year's intake is well underway with visits happening. There is not the same amount of need as this year's cohort.

Personal development and wellbeing

The general ethos of the school remains very good with the children discussing the Values for Life in Collective Worship. This term we are focussing on 'Justice' this term; Rule of Law in British Values and 'No way through isn't true' in PSHE (Heartsmart).

The worships will be led by the staff and once per fortnight from Pam Skelding from St Mary's as well as termly both in school and at church by Rev Anjali.

PSHE and personal development is being implemented through the revised curriculum. We have adapted new programmes from the NSPCC to supplement the specific personal safety aspects in Speaking out staying safe. This will be taught in years 2, 5 and 6 during the summer term with follow up workshops led by the NSPCC workers. This was taught during June.

We also have looked at our PSHE curriculum in readiness for changes that will be expected to be implemented in September. We will now follow completely the PSHE Association overview (amended to meet our two-year cycle).

The Enterprise Week was very successful with children learning about financial systems, money and banking. They designed and created many different items that were sold at the summer fair at a profit of around £100 per key phase. Well done.

We have completed our SIAMS SEF, which has been sent with papers for the meeting. This outlines the school's work and impact of this on the pupils and staff. We are expecting an inspection anytime next academic year from September. There are some excellent quotes from the children included on the impact of Collective Worship, RWE and spirituality.

One of the policies being reviewed is our RE policy, which outlines the right to withdraw and updates on Religion and World Views.

We are providing mentoring to three pupils from Signature Sports on a weekly basis through the cluster funding. This is to support social anxiety for the pupils. This is helping the pupils to engage more effectively in social situations, learning and discussions about their own feelings. The number of pupils being supported by mentors will increase to five after Sam McDowall successfully applied for funding from the cluster.

ELSA sessions are being held for pupils as well as Drawing and Talking Therapy for specific pupils with SEMH issues. We also offer check ins with those pupils who are deemed to be Service children on a fortnightly basis and in particular those who parents have been or are being deployed overseas with more regular weekly check-ins.

Leadership and Governance

Staffing issues – Current staff are stable despite the pressures that are present in school such as the large number of EHCP's and their very varied and complex needs.

Support is in place for staff to enable them to have regular breaks and respite. The staff wellbeing is paramount to SLT and this is constantly being checked on and reviewed. Emily Holditch has been appointed as the new EYFS teaching assistant in Reception, Emily has visited school a few times meeting staff, parents and children who are joining in September. Daniela Harris has been appointed as a special needs teaching assistant to support in key stage 1. The Headteacher has one more appointment to make. However, this is currently on hold as we may lose one of our EHCP pupils meaning an additional TA may not be required next year. Curriculum teams – The curriculum team are working on their action plan targets with the English, mathematics, arts, RE and KUW teams having had time to work on these and with other staff. These will be reviewed against targets and outcomes before the end of term. Professional development – The staff are working through their professional growth goals their next focus for this academic year. Bridge Family of Schools – The Bridge Family of Schools continues to work well. PS will continue in the role as Strategic Leader. The strategic plan is being worked through. There is a focus on SEND, PE, subject network meetings and teaching assistant training across the year. This has been successful once again in improving the quality of our teaching and learning, curriculum development and outcomes. We will have our school peer review during June with a focus on foundational knowledge. There are the opportunities linked to Personal Development and Wellbeing for pupils in year 3 (virtual art gallery) year 5 and 6 with Poetry Please presentations at UWE at the beginning of July. We have continued our current structure into next year with funding of Vicky Gordon, Independent Advisor, English and mathematics leaders’ network, INSET day, subject leader training (MFL, which is the last one of the subjects to cover), SEN and leadership support. St Peter’s Partnership – This continues to go well and be developed further. We are embarking on more joint aspects including training and work with the children this year. The partnership will continue next year with the leadership structure remaining the same. The partnership meeting in June will propose that the partnership becomes a permanent one rather than being agreed on an annual basis. Distributed leadership – The distributed leadership that we had at the end of last year continues with Tim and Katie as Head of School roles. We have Becky (EYFS lead), Debbie (KS1 lead), Gavin (KS2 lead) and Sam (SENCO) as members of SLT along with Sue Hewson and the governor’s rep on the SLT. These staff along with everyone are brilliant leaders and should be commended for their work. SEF – The SEF has not changed since the previous updates in November 2025. SDP – The SDP for this year has been reviewed. The SLT will be reviewing this by the end of term Health and Safety Mick Lugg conducted his termly H&S audit during term 4. We also held a successful fire drill. ML gave a verbal update on remedial works required around the school, no major concerns to report. Audit will be forwarded for governors to overview.	
7) Policies to Review & Approve AI Policy 2025 26 Appendix 1 School Prayer & Liturgy Collective Worship updated June 2026 (Minor amendments updated) Flexible Working Policy July 2026 Health and Safety Caretaker Policy May 2026 Health and Safety Policy May 2026	Decisions: All policies were approved & ratified by the FGB.

Health & Safety Policy-Statement of Intent June 2026 Lone working policy 2026 Mathematics Policy May 2026 v1 Relationships Sex & Health Education Policy July 2026 Religion & Worldviews Education Policy 2026 Restrictive Interventions Policy, Including Reasonable Force June 2026 (Review date to be amended) Suspensions and Exclusions Policy 2026 Work Experience Policy June 2026 The above policies have been reviewed and Approved by Governors. ST proposed, FC seconded.		
8) Finance, Staffing and Premises Report Finance Budget 2025 – 26 The budget was submitted and accepted after the last FGB. Unfortunately, there have been a couple of negative changes which have affected the overall budget taking it from balanced and carry forward to a deficit position. The loss of the Sports Premium funding equating to £12,000 plus an error in the funding formula where the LA have reviewed and realised they over funding the school by £21,000. Therefore, from a £7,000 carry forward we are now £26,000 in deficit. However, we were in a worse position last year and did so well bringing the budget back to balance. Hopefully, this can be achieved once again. Catering We are into the tender process for the next stage of our catering contract. Our current one, due to the level of fund, was only based on a year contract until December 2026. We have had three bidders and will receive their proposals by the end of term. The final decisions to be made on 24 September. This will involve all Bridge headteachers, SBM/office manager and a representative governor from each school. Decision: The FGB agreed to accept the amended and would monitor Budget closely due to the new information given. Proposed by Sue Wright, seconded by Sam Turner.		Decisions: The FGB agreed to accept the amended budget, and would monitor Budget closely due to the new information given.
9) Standards & Curriculum Report 28.4.2026 ST noted the majority of the curriculum items in the S&C Committee have been covered during the FGB meeting. Governors had no other comments.		S&C Minutes on Governor Hub
10) SEND Funding Increased numbers are driving workload and targeted high-incidence funding triggers; funding bands and thresholds discussed. <i>ST advised he will be meeting the local MP regarding the SEND Funding situation of the school. ST noted all governors are welcome to attend.</i>		
11) Chair's Report – Complaints – update info from email from ST ST brought to governors' attention the amount of complaints received this academic year. ST has reviewed the 4 complaints received this academic year as well as a near complaint. Governors discussed the complaints, the pattern of escalation and some suggestions to consider in future. Recommendation: - Acknowledge the parent's and child's distress and point of view - Empathise, reassure - they may see a child's story/narrative rather than isolated events - assess patterns and impact rather than just seeing whether an incident has been managed according to policy Avoid immediate rebuttal - do not start with "this did not happen" - delay reference to policy compliance or legal entitlement - Escalate internally when relationships deteriorate - appoint another senior leader early where trust in the original responder has broken down – this can include from executive headteacher to heads of school - Use careful language around staffing and funding explain constraints without implying that the child is too difficult or that the family should consider another school.		

12) Governor Training <u>Governor Training and Reports</u> Clerk reminded Governors to complete Visit/Link reports when they have attended school to carry out a monitoring visit. <u>Governors Roles and Responsibilities</u> Reminder: ST would like governors to arranged school visits and present their visits to governors at FGB meetings. <u>Governor Skills Audit</u> Reminder: Please can the following governors complete and forward skills audit and forward to Clerk ASAP <u>Discuss future training requirements for governing body.</u> C/F – Once all skills audits have been completed	PoA	All Link Governors to attend school more often
	PoA	
	PoA	ST/MB/SBG All Governors
13) Link Governor Presentation – N/A	PoN	
14) AoB None recorded.	PoI	
15) Next Meeting Meeting closed at 6.00pm Next meeting date is Tuesday 22nd September 2026		

Summary of decisions:

No interests were declared.

The minutes of the previous meeting were approved.

Action Checklist

WHO	ACTION	WHEN
ST/MB/SBG	Please can the following governors complete and forward skills audit and forward to Clerk ASAP	ASAP